Phase descriptions are a useful tool that investigators can use to track the status of their project. Phase descriptions are reviewed and updated by EIGC personnel on a weekly schedule, or more often depending upon progress towards the completion of a given project. Contained below are the definitions and descriptions of the the PPMS “Phases” used by the EIGC.

Phase 0: EIGC Review: Project ID assignment
- Designates those projects which are awaiting initial review and acceptance by the EIGC.

Phase 1: Accepted: Validating Project Requirements
- Designates those projects that have been accepted by EIGC personnel. The project then needs to be validated to ensure that the proper services have been requested and that the price quotation for the investigator is accurate.

Phase 2: Waiting: Reagents Ordered, Awaiting Samples Delivery
- Designates those projects that are waiting on reagents to be delivered to the EIGC and/or waiting for samples to be delivered to the EIGC.

Phase 3: Unassigned; Future Use
- This phase is not currently used

Phase 4: Scheduled: Reagents Here, Samples Delivered
- Designates those projects where all necessary reagents and samples have been received by the EIGC. The project is now scheduled to begin work.

Phase 5: Outsourced: Samples Shipped to Genomics Service Provider
- Designates those projects where the samples have been shipped to a genomics service provider outside of Emory for data generation.

Phase 6: In Progress: EIGC Wet-Lab Working on Order
- Designates those projects where EIGC Wet-lab personnel are actively working to complete your order(s).

Phase 7: Unassigned; Future Use
- This phase is not currently used

Phase 8: Computational Analysis Requested
- Designates those projects where the investigator has requested computational analysis.
Phase 9: Unassigned; Future Use
  • This phase is not currently used

Phase 10: Computational Analysis in Progress
  • Designates those projects which have been accepted by a member of the EIGC’s Computational Division. Analytical work on your project is ongoing.

Phase 11: Billing Review
  • Designates projects with completed orders that need review before running monthly invoices

Phase 12: Awaiting New Service Requests
  • Designates those projects where additional services may need to be requested by the investigator or are required to successfully complete the project.

Phase 13: Reoccurring Charges
  • Designates those projects which consist of services that are subject to reoccurring charges (e.g. Galaxy server accounts).

Phase 14: Closed: Project is Completed
  • Designates those projects where all the wet-lab and computational work has been completed. Projects moved to this status remain available to the investigator on PPMS.

Phase 15: Finished: Project Moved to Finished Status
  • Designates those projects moved to a “Finished” Status. Projects moved to this status are no longer available for the investigator to review or access.

Michael E. Zwick, PhD
Assistant Vice President for Research
Robert W. Woodruff Health Sciences Center
Associate Professor
Departments of Human Genetics and Pediatrics
Assistant Dean of Research
Emory University School of Medicine
Scientific Director
Emory Integrated Genomics Core (EIGC)
Emory Integrated Computational Core (EICC)
Emory University