How to access the ICI-Share at your Emory computer

After you have been assigned permission to access this data, you can copy your data to your Emory University network computer. You will only be able to open your assigned folder for each microscope. You will not be able to delete any files.

If your computer is on the Healthcare network, go to page 4.

For a Mac, go to page 5.

- Right click on “My Computer.
- Select “Map Network Drive”
Type in, or select from the dropdown menu:

`\nasw2ac.cc.emory.edu\ici-cloud`

- Check “Connect using different credentials”
- Click on “Finish”
- When the connection is made, a window appears.
- At Username type: your Emory Net ID @emory.edu
- Enter your Emory password.
- When the file opens, there will be a list of the ICI microscope computers:
• Select the microscope computer containing your data to be copied.

• In the microscope folder, select and open your **assigned folder**.

• **Copy** your data and **paste** it into a folder in your computer hard drive.

• Close all the folders.

• Right click on “My Computer” again.

• Select “Disconnect the Network Drive” and select the drive to be disconnected and click on OK. **Some users prefer to leave the map drive connected on their personal computer.**
To access the ICI-Share from a computer on the Emory Healthcare network:

From the Start menu, go to All Programs, then to Accessories. In Accessories choose Command Prompt. A black screen will appear (grey in example):

Choose a letter not already being used to map your drive. It can be any available letter, not necessarily z.

Type in all of the following starting with the word net:

```
net use z: \nasw2ac.cc.emory.edu\ici-cloud /user:emoryunivad\your Emory ID
```

Be certain to have a space after net, after use, after z: and after ici-cloud. Use either a front slash or a back slash as indicated. Hit Enter and a prompt for your password should appear. After your password is accepted, open My Computer and choose the ici-cloud network drive. Then the screen with the list of microscope computers should appear.

Now continue on page 3 of these directions
To access the ICI-Share on an Apple Mac:

- click on the word **Go** in the menu on the top of the screen.
- From the drop-down menu select **Connect to Server**.
- In the box that appears, type `smb://nasw2ac.cc.emory.edu/ici-cloud` and enter. Instead of `smb` you may be prompted with `afp`. If so, change it to `smb`.

- You will be prompted for credentials. Enter ID and password and the window with the list of ICI microscope computers will appear.
- Now continue on page 3 of these directions.

*If you have a problem logging in to the ICI-Share, contact anyone in the ICI Core:*

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